

CITY OF WILBURTON

REGULAR MEETING

October 13, 2022

Public Notice posted October 12, 2022, 4:00pm, for City Council Meeting.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Meeting** held on the **13th day of October 2022** at **5:30pm** with Mayor Stephen Brinlee presiding. Mayor Brinlee led the group in the Pledge of Allegiance after which the Roll Call was conducted.

ROLL CALL:

City Clerk Blankenship conducted the Roll Call with members responding:

LITTLEJOHN	PRESENT	GOAD	PRESENT
HAYNE	PRESENT	KENDALL	ABSENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There were no sign-ins on the Citizen Comment Sign-In Sheet.

- 1. DISCUSS AND TAKE ACTION TO APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 8, 2022.** President Haynes corrected Minutes of Paragraph 4 to reflect “.26 acres” (instead of 26 acres).
- 2. DISCUSS AND TAKE ACTION TO APPROVE SEPTEMBER 2022 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS OCTOBER 14 THROUGH NOVEMBER 10, 2022.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE FIRST THREE ITEMS ON THE AGENDA WITH CHANGE ON MINUTES AS NOTED.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	<i>Absent</i>
SIMS	Yes		

- 4 DISCUSS AND TAKE ACTION TO APPROVE CORRECTION OF JULY 14, 2022 AGENDA/ MINUTES TO REFLECT APPROVED \$48,808 PAYMENT TO POWERPLAY EQUIPMENT TO “BOTH POWERPLAY EQUIPMENT FOR \$29,900 AND TO RB2 BUILDERS FOR \$18,908 FOR CONCRETE PADS AND INSTALLATION OF SHADES AND PICNIC TABLES”.**

City Clerk Blankenship stated the Agenda and Minutes should state there were two (2) contractors and update the amount. Dir Elder stated one was the contractor and the other a subcontractor for the project. The Splash Pad was completed and open to the public a short time and proved to be very popular. It now is closed and in the process of being winterized. Tables will arrive later this month and will take a couple of hours to install.

MOTION BY SIMS, SECOND BY GOAD, TO APPROVE CORRECTION OF JULY 14, 2022 AGENDA/MINUTES TO REFLECT APPROVED \$48,808 PAYMENT TO POWERPLAY EQUIPMENT TO “BOTH TO POWERPLAY EQUIPMENT FOR \$29,900 AND TO RB2 BUILDERS FOR \$18,908 FOR CONCRETE PADS AND INSTALLATION OF SHADES AND PICNIC TABLES”.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	<i>Absent</i>
SIMS	Yes		

5 DISCUSS AND TAKE ACTION TO APPROVE EDWARDS EQUIPMENT INVOICE FOR \$28,528 FOR NEW PUMP AND MOTOR FOR BACKUP PUMP STATION AND APPROVE BUDGET AMENDMENT FOR PAYMENT FROM ARPA FUNDS. Dir Elder stated it is needed to upgrade production of old motor to 800 gallons an hour. The current pump can be reconfigured for a backup, but the new motor is much more efficient. The motor is the critical component. “Once ordered, will take 2 to 3 weeks for delivery is what they told me.”

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE EDWARDS EQUIPMENT INVOICE FOR \$28,528 FOR NEW PUMP AND MOTOR FOR BACKUP PUMP STATION AND APPROVE BUDGET AMENDMENT FOR PAYMENT FROM ARPA FUNDS

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	<i>Absent</i>
SIMS	Yes		

6. DISCUSS AND TAKE ACTION TO APPROVE BEST OF 4 QUOTES FOR GOOSENECK DUMP TRAILER FOR STREET DEPT AND APPROVE BUDGET AMENDMENT FOR PAYMENT FROM GENERAL FUND. Dir Elder suggested Quote #1 was the best value for the cost, “It has solar charging and is loaded. The cover tarp is great when getting salt or sand a cover is needed.” A discussion was had concerning condition of the City dump trucks: Dir Elder stated one currently in for service is needing major repairs. Mayor Brinlee stated current trucks are over 20 years old and we need to look at replacing them. New trucks are very expensive to purchase now. A discussion for pros and cons of lease or purchase was held.

MOTION BY SIMS, SECOND BY GOAD, TO APPROVE QUOTE #1 FROM TAYLOR RENTAL FOR \$17,850 FOR 16’ LO-PRO DUMP GOOSENECK AND APPROVE BUDGET AMENDMENT FOR PAYMENT FROM THE GENERAL FUND BALANCE.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	<i>Absent</i>
SIMS	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE FINAL PAYMENT OF \$6727 (\$1247 -10% RETAINED & \$5300 -ABOVE BID) FOR AIRPORT LOUNGE RENOVATION TO T&D WELDING AND APPROVE BUDGET AMENDMENT #5 FROM AIRPORT GENERAL FUND. Mayor Brinlee stated this project had taken about a year, but finally is completed leaving a much better lounge for any visitors. The Council discussed the \$5300 invoice for payment above the original quote; the majority part of which is for additional cost to replace the windows. City Attorney Lerblance stated there is no obligation to pay a cost over the original approved quote. Exec Asst Chrestman stated she had approved the increased cost of the windows, as well as the additional material costs listed to replace damaged walls. Due to the increased material cost of materials and severe damage to walls, it was determined to pay the invoice.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE FINAL PAYMENT OF \$6727 FOR AIRPORT LOUNGE RENOVATION TO T&D WELDING AND APPROVE BUDGET AMENDMENT #5 FROM AIRPORT GENERAL FUND.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	<i>Absent</i>
SIMS	Yes		

8. DISCUSS AND TAKE ACTION TO APPROVE HAYNES EQUIPMENT CO PROPOSAL FOR \$32,313 FOR 2EA M-3S PUMPS INCLUDING INSTALLATION AND APPROVE BUDGET AMENDMENT FOR PAYMENT FROM ARPA FUNDS. Dir Elder stated this is the last of the pumps to be replaced from the available ARPA funds. The fittings cost \$600 each. The current pumps are the same age as the plant, so are ready for replacement. The correct number of pumps needed is 5 each.

MOTION BY HAYNES, SECOND BY GOAD, TO APPROVE HAYNES EQUIPMENT PROPOSAL FOR AMENDED TO 5EA FROM 2EA M-3S PUMPS INCLUDING INSTALLATION & APPROVE BUDGET AMENDMENT FOR PAYMENT FROM ARPA FUNDS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	<i>Absent</i>
SIMS	Yes		

9. NEW BUSINESS.

There was no New Business to discuss.

10 COUNCIL COMMENTS:

A. CH Bias discussed the need to put on Council Agenda per City Attorney the sale to the City of Cherokee Police Department for \$2000 the removal of K-9 equipment and attachments and the replacement of the back seat and door panel of WPD K-9 patrol vehicle. He stated they are paying a professional to remove the K-9 equipment and restore the vehicle to “person use” to include the various requirements necessary as well as to install a bench seat in addition to paying City of Wilburton \$2000. This will enable WPD to have another vehicle. The question was asked if WPD anticipates having a K-9 Unit again. CH Bias stated the process is extremely long – up to 2 years for selection and training of the officer and the K-9. Having the use of the patrol car now is beneficial to WPD.

B.. Councilwoman Goad discussed the speeding on the street by the school which she has witnessed. CH Bias stated they have units patrolling in the morning and afternoon as long as unit is not on another call. Another option may be to put up a sign. Dir Elder said he would take care of the new sign.

C. City Attorney Lerblance stated:

- 1) He is waiting on a response from EOSC concerning Council questions on Gun Range Agreement.
- 2) He spoke with Merit Energy about the road around the lake. They want to build the road, but they want the City to pay for it at a cost of \$36,000. “We are in discussion working on a solution.”

11 ADJOURN.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:05pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	<i>Absent</i>
SIM	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

JAYME GOAD, Ward 4

//ABSENT//
JULIA KENDALL, Ward 5